



**West End Townhouses  
Lakefront Dr.  
Buffalo, New York**

**Pre-Bid Meeting for Interested Contractors  
(Foundation, shell & Interior contractors)  
February 5, 2019**

**Attendance: Please sign attendance sheet**

**It has been decided to delay the bid date to Wednesday February 20<sup>th</sup> . Bids to be received on or before 3:00pm.  
RFI's due to Hayes by Monday February 11<sup>th</sup> end of day.  
Formal notice to be issued tomorrow**

**General items:**

**1. Introduction**

- i. Owner representative: Amber Holycross, Ciminelli Real Estate**
- ii. Architect: Joe Dorobiala, Carmina Woods Morris**
- iii. Hayes project team: Mike Lignos, Project Manager. Superintendent, TBD.**

**2. Capital Improvement project**

**3. General review of schedule**

- i. Comments on the durations per task**
- ii. Hayes noted that bidders must understand the total buildout of the project will be 2019 & 2020.**
- iii. Site remediation to begin middle of April 2019.**
- iv. Project goals by the end of September 2019:**
  - i. Remediation complete**
  - ii. All underground site work complete (sewer, water, storm, utilities)**
  - iii. Stone subbase at all buildings and pavement areas**
  - iv. Drilled piers complete**



- v. All foundations/ grade beams complete
- vi. 8-unit building shell

4. Account for the 8<sup>th</sup> Unit in the 8-Unit Building:
  - i. Budget / Include the 8<sup>th</sup> Unit as part of the Bid
5. Sequence of building construction
  - i. Sequence of buildings:
    - i. 8-unit (address # 264-280 Lakefront)
    - ii. 4-unit (address # 256-262 Lakefront)
    - iii. 4-unit (address # 240-252 Lakefront)
    - iv. 4-unit (address # 92-104 Ojibwa)
6. Bid form: attach any additional information to bid form
  - i. Use the bid form as a guide,
  - ii. Separate your bid per building
  - iii. Attach any additional information (anticipated cost increases, cost savings suggestions, additional mobilizations)
7. Contractor RFI Form
  - i. Submit to Hayes so that we can track and obtain response from Architect/ Engineer
8. Scope of Work Document
9. Manufacturer/ Product Reps:
  - i. Masonry products
    - i. Tom Tallman, United / Scranton's Thruway Bldrs.
    - ii. 684-5600 & [ttallman@unitedmaterialsllc.com](mailto:ttallman@unitedmaterialsllc.com)
  - ii. Exterior metal tile siding
    - i. Paul Delforte, DSI Architectural Products
    - ii. 585-924-1590 & [pd@dsiap.com](mailto:pd@dsiap.com)
10. Exterior Windows & Doors
  - i. Include:
    - i. Windows & extruded trim
    - ii. Entrance Doors
    - iii. Side doors at garage





**11. Interior finishes:**

- i. See Spec Log for Basis of Design items

**12. Discussion & request for clarification:**

- i. All Interior doors to be 7'-0"
- ii. Refer to cut sheets attached to specification log for door hardware
- iii. Interior door frames to be steel jambs, not wood jambs
- iv. Wood base profile & size: TBD

